



Portsmouth
CITY COUNCIL

PREMISES LICENCE

Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Address: Ken's Kebab House
35 Guildhall Walk
Portsmouth
PO1 2RY

Map Ref (E) : 464010
Map Ref (N): 99987
UPRN: 001775033987

Telephone

Where the licence is time limited the dates

This licence is **NOT** time limited

Licensable activities authorised by the licence

► Late night refreshment

The times the licence authorises the carrying out of licensable activities

► Late night refreshment
Monday to Sunday 23:00 until 03:00

The opening hours of the premises

► Monday to Sunday 11:00 until 03:00

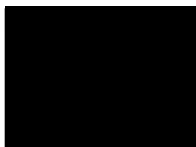
Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name: Mr Usman Naseem Ahmed

Address:



Telephone:



Email:



Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name:

Address:

Telephone:

Email:

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

Personal Licence No:

Issuing Authority:

Granted by Portsmouth City Council, as licensing authority pursuant to the Licensing Act 2003 as amended and regulations made thereunder

Date Licence granted: 5 April 2017

Date last amended: 5 April 2017

Type: New



Signed on behalf of the Head of Service
(Authorised Officer)

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Annex 1 – Mandatory Conditions

01 Where any condition of this licence requires that, at specified times, one or more individuals must be at the premises to carry out a security activity, each such individual must:

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of that Act.

For the purposes of this condition "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies and which is licensable conduct for the purposes of that Act (see section 3(2) of that Act).

This condition is subject to any exemptions in accordance with the provisions of the Private Security Industry Act 2001.

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Annex 2 – Conditions consistent with the operating schedule

01 The licence holder will comply with the following requirements concerning the use of CCTV at the premises.

Operation and Storage:

The CCTV system must be installed and fully operational whilst the venue is open to the public.

The recording equipment will be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and to maintain the integrity of the system.

A record will be kept of any access made to information held on the system.

The system will be regularly maintained and serviced.

The system clock will be checked regularly for accuracy taking account of GMT and BST.

Tapes will be changed daily and kept for 31 days before being re used. Tapes should be replaced after 12 usages (ie annually).

Digital systems will have sufficient storage capacity for 31 days good quality pictures.

The images produced will be date and time stamped.

The CCTV system will be approved by the Police prior to the venue operating under a premises licence.

Access:

It is important that the Police are able to access data from the systems quickly and easily and therefore provision will be made for someone to have access to the secure area and also be able to operate the equipment.

Ensure all operators receive training from the installer when the equipment is installed and that this is cascaded down to new members of staff.

A simple operator's manual will be available to assist in replaying and exporting data (particularly important with digital systems).

02 A minimum of one SIA licensed door supervisor will be on duty from midnight until at least 03:00 hours on Monday to Thursdays and a minimum of 2 on Friday and Saturdays from 23:00 hours until at least 03:00 hours.

The door supervisor will wear a fluorescent and/or reflective orange tabard, clearly marked "door supervisor". The tabard should also be fitted with a clear plastic window on the chest area in which to satisfactorily display the licence issued to the door supervisor by the security industry authority. This condition may be disapplied at the discretion of the police.

This condition will not apply on Monday to Thursday between 1st July and 15th September in any calendar year. During that period of time the premises licence holder will carry out a risk assessment to determine whether there is a need for door supervisors

The Licence holder shall maintain a duty register giving details of each and every person employed in the role of a security/door supervisor and shall provide upon request by any Police Officer or Council Officer the following details:-

- (i) The licence number, name, date of birth and residential address of that person;
- (ii) The time at which he/she commenced that period of duty, with a signed acknowledgement by that person;
- (iii) The time at which he/she finished the period of duty, with a signed acknowledgement by that person;
- (iv) Any times during the period of duty when he/she was not on duty;
- (v) If that person is not an employee of the Licence holder, the name of the person by whom that person is employed or through whom the services of that person were engaged;
- (vi) The register shall be so kept that it can be readily inspected by an authorised officer of the Council or Police Officer;
- (vii) The duty register shall comprise of a bound, consecutively page-numbered book and the Licence holder shall ensure that this register is kept in a secure environment in order to prevent unauthorised access or alterations to the same.

03 All members of staff will be trained in their responsibilities under the Licensing Act 2003 including reference to compliance with the premises licence conditions. Records of their training shall be kept and made available for inspection on the request of a police officer or duly authorised officer of the Local Authority.

04 The tills will automatically switch off at 03:00 hours each day to prevent any further sales of food or drink.

05 No more than 35 customers will be allowed on the premises.

06 Children will not be admitted on the premises after 22:00 hours. In case of doubt, photographic documentary evidence will be required.

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Annex 3 – Conditions attached after a hearing by the licensing authority

01 A minimum of one SIA licensed door supervisor will be on duty 23:00 hours until close of business on Monday, Tuesday and Wednesday.

02 Two SIA licensed door supervisors on Thursday, Friday and Saturday to include New Year's Eve from 23:00 hours to close of business.

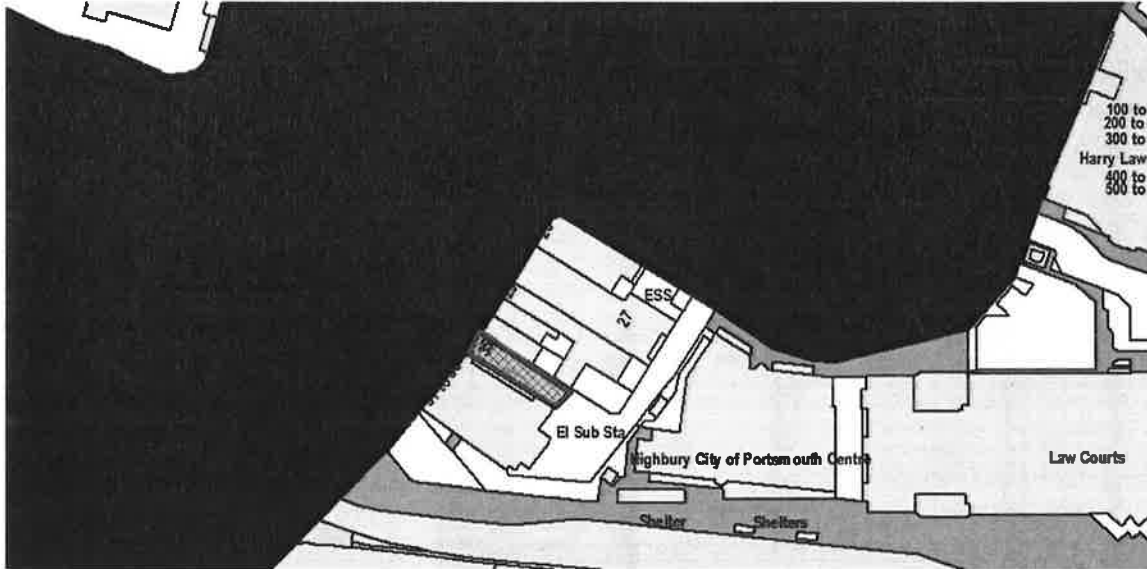
03 On Sundays one SIA door supervisor save for any bank holiday when it shall be a minimum of two, such obligation to cover any extensions to the permitted hours. Such obligations to extend to any close of business upon such extension.

04 All the above obligations to apply over a 52 week period.

05 Mr Naseem Ahmed will not have any involvement with the running of the business known as Ken's Kebabs trading from Guildhall Walk.

-- END --

Location Plan: 35 Guildhall Walk Portsmouth



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Annex 4 – Premises and location plan

Premises Plan(s)

These will either be shown below or attached as a separate part of the premises licence authorisation.